Goals of the session

- Opportunity to meet students and staff
- University Life
- Planning your week
- Tips to Surviving the Semester
- Tips to Surviving Week 1
- Answering the issues/questions that concern you
Who we have here today to assist you?

School Welcome
- Professor Polly Parker, Director of Education, UQ Business School

Advising
- Key People to Know
  - Program Leaders
  - Student Experience Officers (BEL Faculty 39A)
  - Academic and Teaching Staff
  - BEL Student Employability Team (SET)
- General and Specific Information
- Meet with Academic staff and Student Experience Officers
Meet your Program Leaders

Dr Martina Linnenluecke  
m.linnenluecke@business.uq.edu.au

Bachelor of Business Management

Mrs Sandra Lazzarini  
s.lazzarini@business.uq.edu.au

Bachelor of Commerce

Dr Karen Hughes  
k.hughes2@uq.edu.au

Bachelor of International Hotel & Tourism Management
About UQ and
UQ Business School

UQ Internationally Recognised

UQ Business School Internationally Recognised
1st Australian business school to achieve dual accreditation
(Both AACSB and EQUIS – recently reaccredited for another 5 years).

UQBS Nationally Recognised
UQBS gains and maintains professional level accreditation with key industry bodies ensuring the best possible outcomes for graduates.
What can you expect as a student at UQ Business School?

- High quality and relevant academic content
- Highly qualified academic staff who consult to industry and government bodies and conduct ground-breaking research keeping their teaching up-to-date
- Guest speakers from industry
- Support from BEL Student Employability Team (SET)
- Opportunity to join these associations:
  - UQ Business Association
  - Alumni Association
University life (course related)

- Classes
- Instructors
- Self study
- Assessment
- Grading scheme
What does a week at Uni look like?

- Are you trying to fit too much into your week?
- How you manage your time – the big issue!
# Weekly time demands

<table>
<thead>
<tr>
<th>Fixed time demands (givens)</th>
<th>Flexible demands (no fixed time)</th>
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<tbody>
<tr>
<td>Consider: University, work, sport, social life</td>
<td>Consider: University, work, sport, social life</td>
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<table>
<thead>
<tr>
<th>UNI</th>
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<tbody>
<tr>
<td>Course 1</td>
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<td>Course 2</td>
<td>1h L</td>
<td>2h P</td>
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<td>Course 3</td>
<td>2h L</td>
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<td>Course 4</td>
<td>1h L</td>
<td>2h T</td>
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<table>
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<tr>
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<tbody>
<tr>
<td>Sat</td>
<td>9 – 12</td>
<td>28 hrs/wk</td>
</tr>
<tr>
<td>Wed</td>
<td>4 – 8 + 1hr travel to work</td>
<td>Library, Assignments, Study, Meetings, etc.</td>
</tr>
<tr>
<td>Thurs</td>
<td>5 – 9 + 1hr travel to work</td>
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<table>
<thead>
<tr>
<th>SPORT</th>
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<tr>
<td>Basketball</td>
<td>Mon</td>
<td>6 – 9</td>
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<tr>
<td>Practice</td>
<td>Fri</td>
<td>6 – 8</td>
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<td></td>
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<td>Gym 3 hrs</td>
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<td>Go Out Friday Night after Sport</td>
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<tr>
<td>Visit relatives – usually Sunday</td>
<td>Visit relatives – usually Sunday</td>
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<tr>
<td>Friends/Family – usually Sat pm</td>
<td>Friends/Family – usually Sat pm</td>
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<tr>
<td>Rest &amp; catch up – Sunday pm</td>
<td>Rest &amp; catch up – Sunday pm</td>
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Weekly time allocations – example

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<tr>
<th>Time</th>
<th>Mon</th>
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<th>Thu</th>
<th>Fri</th>
<th>Sat</th>
<th>Sun</th>
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<tbody>
<tr>
<td>6 – 7</td>
<td>Gym</td>
<td>Gym</td>
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<td>7 – 8</td>
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<td>Uni Work</td>
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<td>Uni Work</td>
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<tr>
<td>8 – 9</td>
<td>Lect Course 1</td>
<td>Uni Work</td>
<td></td>
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<tr>
<td>9 – 10</td>
<td>Library</td>
<td>Tut Course 3</td>
<td>Uni Work</td>
<td>Uni Work</td>
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<td>10 – 11</td>
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<td></td>
<td>Visit relatives</td>
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<tr>
<td>11 – 12</td>
<td>Tut Course 1</td>
<td>Lect Course 4</td>
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<td>12 – 1</td>
<td>Lunch</td>
<td>Lunch</td>
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<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
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<tr>
<td>1 – 2</td>
<td>Uni Work</td>
<td></td>
<td>Uni - Library</td>
<td>Tut Course 2</td>
<td>Uni Work</td>
<td>Catch up with friends and/or family</td>
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<tr>
<td>2 – 3</td>
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<td>Lect Course 2</td>
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<td>Library</td>
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<tr>
<td>3 – 4</td>
<td>Uni - Library</td>
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<td>Trav to Work</td>
<td>Uni Work</td>
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<td>Trav to Work</td>
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<tr>
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<td>Work</td>
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<td>Basketball Practice</td>
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<td>9 – 10</td>
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<td></td>
<td>Go out</td>
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Students with a plan succeed!

How to plan your program:

- Are you wanting professional accreditation?
- Do you have credit or exemptions?
- Follow the recommended program study plan
- Enrol and sign-on to your courses
- Course offerings are subject to change, view mySI-net for timetable information
- Complete courses within your visa duration

Prerequisites and Incompatibles:

- You should not study a course without having completed the prerequisite course(s)
- If you have previously completed your studies at UQ check to make sure you have not completed an equivalent (incompatible) course
What do I enrol in?
Bachelor of Advanced Finance & Economics (Hons)

See BEL Faculty Website for Handbooks and Program Plans
http://www.bel.uq.edu.au/program-plans

Bachelor of Advanced Finance & Economics (Honours)
(semester 1 commencement)
- ECON1050 Tools for Economic Analysis
- ECON1310 Quantitative Economic & Business Analysis A
- ECON2011 Principles of Microeconomics
- FINM2411 Principles of Financial Management
What do I enrol in?
Bachelor of Business Management

See BEL Faculty Website for Handbooks and Program Plans
http://www.bel.uq.edu.au/program-plans

Bachelor of Business Management only (semester 1 commencement)
- MGTS1201 Transforming Business with Information
- MGTS1301 Introduction to Management
- MGTS1601 Organisational Behaviour
- MKTG1501 Foundations of Marketing

Each Bachelor of Business Management dual has different commencing courses. Please see your specific dual program planner at www.uq.edu.au/study
What do I enrol in?
Bachelor of Commerce

See BEL Faculty Website for Handbooks and Program Plans
http://www.bel.uq.edu.au/program-plans

Bachelor of Commerce only (semester 1 commencement)
- ACCT1101 Accounting for Decision Making
- ECON1310 Quantitative Economics & Business Analysis A
- *LAWS1100 Business Law
- MGTS1201 Transforming Business with Information

Each Bachelor of Commerce dual has different commencing courses.
Please see your specific dual program planner at www.uq.edu.au/study

* Students who are intending to transfer from the BCom to BCom/LLB are advised to take MGTS1301 in place of LAWS1100 in semester one of year one, as LAWS1100 is not transferable for credit towards the BCom/LLB dual degree.
What do I enrol in?

Bachelor of International Hotel and Tourism Management

See BEL Faculty Website for Handbooks and Program Plans
http://www.bel.uq.edu.au/program-plans

Bachelor of International Hotel and Tourism Management
(semester 1 commencement)

- MGTS1301 Introduction to Management
- MKTG1501 Foundations of Marketing
- TOUR1000 Principles of Tourism, Hospitality & Events
- TOUR1001 Global Cultures & Tourism

Each Bachelor of International Hotel and Tourism Management dual has different commencing courses. Please see your specific dual program planner at www.uq.edu.au/study
## Course & Timetable Info

For help with course information on this page, [click here.](#)  
For help with timetable information on this page, [click here.](#)

The Weeks Taught column corresponds with weeks displayed on the academic calendar. You may toggle between displaying the weeks taught or the taught dates and not taught dates as necessary - for more information select the Wall Calendar option from [Calendars.](#)

### Semester 1, 2016  
**MGTS1301** Introduction to Management

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**Description:** The course covers the broad areas of planning, leading, organising and controlling and spans classical to contemporary approaches to management thinking. More specifically topics and themes include: ethics, rationality, strategic frameworks, international business, HRM, …

**Coordinator:** Mr G. Greenfield (Sem 1), Ms A. Krzemsinska (Sem 2)

**Prerequisites:**

**Recommended Prerequisites:**

**Companions:**

**Recommended Companions:**

**Incompatibilities:**

**Restrictions:**

**Coordinating Unit:** Business School

**Academic Career:** Undergraduate

**Session:** Standard Semester (29/02/2016 - 25/06/2016; census date 31/03/2016)
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<th>Group Name</th>
<th>Day</th>
<th>Start</th>
<th>End</th>
<th>Building Name</th>
<th>Building</th>
<th>Room</th>
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</table>
Key dates for semester 1

IMPORTANT DATES ONLINE: www.uq.edu.au/startingatuq/

ALL STUDENTS:
- You should have enrolled on mySI-net by now
- Add or substitute courses by end of week 2 without penalty
- Finalise enrolment by census date*: Sem 1 = 31 March

NB: Some INTENSIVE courses may have a different enrolment due date, & census date.

- Last day to drop courses without academic penalty (financial liability will remain): Semester 1 = 30 April

*If you have not paid all of your fees by the semester census date your enrolment will be cancelled.
Be Organised
Know when things are happening in each course

Be Prepared
Think about the skills and knowledge you might need
Complete the academic integrity tutorial [www.uq.edu.au/integrity](http://www.uq.edu.au/integrity)

Be “street wise”
Know who and what is available to help you
Library skills and knowledge

Library Tours

Virtual Tour available at
http://www.library.uq.edu.au/ssah/

BEL Faculty Information Skills tutorial
http://www.library.uq.edu.au/help/bel-online-tutorial

Student Union offers many services
http://www.uqu.uq.edu.au
Who can help?

- Student Experience Officers – appointments through BEL Faculty
  Collaborative Learning Centre (Level 1 Colin Clark Building #39)
- Library staff
- Student Services:
  - Workshops and academic support
  - Counselling and disability support
- Student Union & Associations
- BEL Student Employability Team (SET)
- Lecturing Staff (Academics)
Useful links

First Year Students: www.bel.uq.edu.au/first-year-students

Current Students: www.bel.uq.edu.au/current-students

All Students:

- my.UQ: https://student.my.uq.edu.au
- Program planning toolkit: www.bel.uq.edu.au/program-plans
- Find a complete list of workshops online: http://www.uq.edu.au/studentservices/learning
- For More Information: https://my.uq.edu.au
- Student Services: www.uq.edu.au/student-services
Value adding opportunities

ASSOCIATIONS

- UQ Business Association
- FMAA (Financial Management Association of Australia)
- AIE SEC (International Association of Students in Economic and Commercial Science)
Contacts for planning your exchange

Ms Erin de Lacy
International Mobility Coordinator (BEL Faculty)
Level 3, GPN3 (building #39A)
exchance@bel.uq.edu.au

Drop-in Exchange Information Sessions
When: Mon, Wed and Fri from 1-3pm (during semester)
Where: BEL Faculty Collaborative Learning Centre (Level 1
Colin Clark Building #39)

UQ Advantage: Maximise your UQ experience
Information session (repeated session):
When:
Tuesday, 23 February 2016 - 2:00pm to 3:00pm
Thursday, 25 February 2016 - 2:00pm to 3:00pm
Friday, 26 February 2016 - 10:00am to 11:00am
Where: Room 206, Steele Building (3)
GO GLOBAL
GAIN CREDIT
GET AHEAD

An exciting opportunity exists for a group of motivated BIHTM students to join a unique study program in 2017/2018

Students will spend one semester at Mahidol University in late 2017 and then head to The Chinese University of Hong Kong for the first part of 2018

Students will need to have elective choice as well as interest in hospitality related courses, within their program, to participate.

Study overseas at two of our premier partner institutions and gain credit* towards your UQ BIHTM degree

• Combine study and travel and have the experience of a lifetime
• Broaden your degree and gain a new perspective on your studies and future opportunities
• Find out about scholarship opportunities and financial help available.

For further information on eligibility criteria, how to apply, costs, financial assistance & to register your interest please email:
exchange@bel.uq.edu.au

*Students will receive credit towards a program when they have passed a course that is counting toward the degree requirements. The BEL Faculty should be consulted for advice regarding credit transfer.

Students will require a minimum cumulative GPA of 5/7 to be considered for the program. This opportunity is only available to those students who have completed or will be completing #16 prior to December 2016 & providing that they have sufficient elective and other course choices to undertake at the overseas partners.
Ryan Webb
Employability Specialist
BEL Student Employability Team (SET)
‘Ready SET Go’

BEL SET
Student Employability Team
In today’s world of business, it’s those who go the extra mile who get ahead. We are the **BEL Student Employability Team**. We connect ambition with possibility, and expectations with experience. We are the experts, rallying together championship teams, and connecting industry leaders with work-ready students. We help define a path, not just an end point. We guide and inspire students to confidently take the lead. And we work hard to create opportunities together. We provide the inside edge. A fast-track to success.

**It’s not just a foot in, it’s a step up.** Because when you get SET, you go further.

Get SET for a rewarding career. Get SET to create change. Get SET. Ready. Go.
What do employers look for in university graduates?

1. All rounded and diverse experiences
2. Excellent team work skills
3. Work-readiness and motivation
4. Leadership skills
5. Experience
6. Marks
7. Strong application forms
8. Good performance across aptitude assessments
9. Drive and understanding of the desired industry, organisation and role
10. Creativity

**Common recruitment & selection process:**

- Detailed written application
  - Qualification and academic results
  - Work history
  - Other skills and experiences – e.g. volunteering, sport, music and travel
- Online psychometric testing (inc. numerical, verbal and pattern recognition timed assessments)
- Video and panel interviews
- Assessment centres, case studies and role plays

Newer trends for graduate employment:

https://www.youtube.com/watch?v=Aq6y3RO12UQ
What we offer you

We partner with external employers, alumni, businesses, government and community organisations to develop opportunities for student internships, graduate career opportunities, learning and engagement.

It's not just a foot in, it's a step up. Because when you get SET, you go further. Get SET for a successful career. Get SET. Ready. Go

Community Engagement Program
Enables groups of students to work on a real business project for a not for profit or charity organisation

Career Mentoring Program
Links motivated students with industry professionals in their field of interest

Internships, Work Integrated Learning & Graduate Placements
Mid degree, short and long term opportunities to gain work experience with local, national and international organisations

The Edge Student Leadership Series
6 lectures by inspirational leaders who provide insight on their personal and career journeys, leadership success and provide practical advice for students.

A Day in the Life Of Series- Aimed at 1st and 2nd Year Students
Connecting students to a panel of young professionals about their transition into the workforce. Gain valuable insight into the everyday work-life of these professionals.

Networking opportunities
Events and functions connecting students with industry professionals and potential employers

Career Success Program
Designed to develop and enhance key employability skills that employers value.

Individual Student Consultations
Our team

Rhea Jain
Director – BEL SET

Ken Lai
Employability Specialist
Accounting, Banking,
Finance & Commerce

Cate Clifford
Employability Specialist
Mentoring

Ryan Webb
Employability Specialist
Tourism, Advertising & Marketing

Cassandra Vickers
Social Projects and Community Engagement (C.E.P. & S.E.E.P.)

Lucy Kenny
Employability Specialist
Law

Jacqui Niblett
Employability Specialist
Workshops & Edge Leadership Series

Joanne Buchan
Employability Specialist
School of Economics & HR

Catherine Lam
BEL SET Reception & Administration Officer

Debbie Hathaway
Employability Specialist
School of Business
Contact us

Like UQ BEL Student Employability Team on Facebook to:
- Stay updated on the latest events and workshops
- Be notified of career opportunities, internships and work experience.

Email: careers@bel.uq.edu.au
Website: bel.uq.edu.au/set
Phone: +61 7 3365 4222

Visit us at:
Room 117, Level 1
Colin Clark (Building 39)
St Lucia Campus
Surviving week 1

- Check SI-net before each class
- Check to ensure your lecture and tutorial rooms have not changed
- Know where the rooms are
- Most tutorials start in Week 2
- Prepare for traffic/transport problems
- Don’t panic if things change
- If you don’t know – ask!
Can you tick these boxes?

- Get your UQ username & password
- Get your student ID card
- Complete Academic Integrity module
- Ensure required fees are paid (e.g. amenities fees)
- Enrolled in your courses (lectures & tutorials)
- Ensure mySI-net doesn’t show any alerts

Located:

- Student Centre
- Student Services
- BEL Faculty Collaborative Learning Centre
- BEL Faculty Office
Final words

• Take the time to learn new things
• Take the time to meet new people
• Take the time to enjoy Uni
• Ask questions